

ESSER III Requirements Checklist (for Validation)

This checklist provided by TECS serves to assist the district in identifying items required for the ESSER III Grant. The checklist is not all inclusive but is constructed to account for the required items to support the LEA with compliance. Per TEA, there will be stringent reporting on use of funds on a greater level than other federal grants.

Program Intent & Purpose: The intent and purpose of the ARP Act of 2021, ESSER III funding is to help safely reopen and sustain the safe operation of schools and address the impact of the coronavirus pandemic on students.

All items below must have a check mark indicating it was completed and/or the district will complete.

- Create an ESSER tab on district website to post/upload documents 1-6 below.

- 1)** Post/upload *Consultation Form* (for stakeholder meetings) [sign-in sheets, minutes, calendar of scheduled meetings, etc.]

- 2)** Post/upload *Board & Public Meeting Presentation* (PowerPoint, agenda, sign-in sheets)

- 3)** Post/upload *District Policy* (to establish providing public notice)

- 4)** Post/upload Safe Return to In-Person Instruction and Continuity of Services Plan on website within 30 days of receiving its Notice of Grant Award (NOGA) and reviewed every 6 months and revised accordingly.

- 5)** Post/upload *Comprehensive Needs Assessment* (CNA process to determine the best uses of funds for students and staff) {agenda, sign-in sheets, minutes, etc.}

- **The LEA should consider identified needs in the CNA to address the impact of the COVID-19 pandemic of their campuses.

- 6)** Post/ upload *Program schedules to the application PS3013 and PS3014*, or a separate document containing all the information included in the program schedules, serving as the LEA's plan for the uses of ARP ESSER III funds will be posted to the LEA's website **within 30 days of receiving its ESSER III Notice of Grant Award (NOGA).**

Per TEA-consider these for all items above:

- Written in a language that parents can understand or, if not practicable, orally translated; and, upon request by a parent who is an individual with a disability, provided in an alternative format accessible to that parent.
- Plan for the uses of ARP ESSER III funds is provided in an understandable and uniform format.
- Provide district translation procedure on the ESSER website for translating both plans.

NOTE: *Items italicized were provided by TECS as documents.*